

Mayor Kay Gifford called the Public Hearing for the sale of city property to Double R Leasing to order. Roll call showed council members present were: Dennis Templer, Johanna Homan, Jack Wallinga, Bruce Engelke and Steve Koch. Others present were: Anthony Larsen, Dennis Fogelman, Mari Radtke, Sharon Flinders, Bonnie Wallinga, Jamie Whitney, Nancy Hill, Carolyn Rohrbaugh, Paulette Rohwer, Neomia Foley, Margaret Dau, Dan Wetherell, Jill Jurgensen, Mark Mahoney, Blaine Salzkorn, Neomia Keigel, Joe Sweeney, Jim Johnson, Corey Zimmer and Officer Jami Webster. There were no comments or questions. A motion was made by Engelke seconded by Homan to adjourn the public hearing. All were in favor. Motion carried.

Mayor Kay Gifford called the council meeting to order. Roll call showed council members present were: Steve Koch, Bruce Engelke, Jack Wallinga, Johanna Homan and Dennis Templer. Others present were: Anthony Larsen, Dennis Fogelman, Mari Radtke, Sharon Flinders, Bonnie Wallinga, Jamie Whitney, Nancy Hill, Carolyn Rohrbaugh, Paulette Rohwer, Neomia Foley, Margaret Dau, Dan Wetherell, Jill Jurgensen, Mark Mahoney, Blaine Salzkorn, Neomia Keigel, Joe Sweeney, Jim Johnson, Corey Zimmer and Officer Jami Webster.

A motion was made by Wallinga seconded by Koch to approve the agenda, previous minutes and clerks report. All were in favor. Motion carried.

Mayor asked for public comments on the agenda items. Carolyn Rohrbaugh asked to speak concerning the Snow Parking Ordinance. She discussed the businesses that would be affected by the ordinance and asked if there was some way that council could make it work for everyone. Council advised that anyone parking on Second Street before snow has been removed should park on the south side and then move to the north side after it has been cleaned.

Jamie Whitney works for Upper Des Moines. Mr. Whitney gave the council statistics on who they help in Sutherland and what services they provide. They had requested \$470.00 from Sutherland. City Clerk responded that council has advised her that the city does not make donations due to the fact that the budget is already so tight and this was relayed to the person who called from Upper Des Moines. Council thanked Mr. Whitney for his information.

Mayor Gifford called on guest Blaine Salzkorn. Mr. Salzkorn stated that he was billed for a rabies test on a kitten that was dropped at his front step and he did not believe he should be responsible. The sick/injured kitten was dropped off to his home when he was not present. His roommate Neomia Keigel was present and did not know what to do with it. Ms. Keigel was bitten by the animal. Mr. Salzkorn then shot it and placed a call to 911. Deputy Rohrbaugh responded and advised them to speak with the local police department. Officer Webster stated that she was under the impression that Mr. Salzkorn and Ms. Keigel took in stray animals and nursed them back to health which is why Rebecca Webster dropped the kitten off to their property after it had been found at the park. They do not take in sick/injured animals. Mr. Salzkorn was upset that no one contacted them with the test results after it was tested for rabies. A motion was made by Templer seconded by Wallinga to rescind the rabies billing from Mr. Salzkorn's account. Roll call: Ayes – Jack Wallinga, Johanna Homan and Dennis Templer. Nays – Bruce Engelke and Steve Koch. Motion carried.

Council reviewed the bills. A motion was made by Koch seconded by Wallinga to pay the bills. Roll call: Ayes – Jack Wallinga, Johanna Homan, Dennis Templer, Steve Koch and Bruce Engelke. Motion carried.

Economic Development report was given by Johanna Homan, Jim Johnson and Sharon Flinders. A grant has been submitted that would require the city to pay 50% of the demo costs of \$86,500, which is the total of the lowest bid. Jim Johnson stated that the city portion would come out of Economic Development's funds. Sharon Flinders has submitted a catalyst grant which could be anywhere from \$0.00 to \$100,000. The board will also be submitting an O'Brien County Foundation grant. A motion was made by Homan seconded by

Koch to approve the city's fiscal sponsorship for grants. Roll call: Ayes – Johanna Homan, Dennis Templer, Steve Koch, Bruce Engelke and Jack Wallinga. Motion carried. A motion was made by Engelke seconded by Wallinga to approve Joe Sweeney to the Economic Development Board. All were in favor. Motion carried. A motion was made by Homan seconded by Wallinga for the city to approve Economic Development for \$10,000 to be matched by Security State Bank for the Spruce up Sutherland program. All were in favor. Motion carried.

The Library Report was given by Dan Wetherell. They received a grant from Seton Shields Genealogical Society for the purchase of a large format paper scanner. A motion was made by Engelke seconded by Homan to approve the city's fiscal sponsorship for grants. Roll call: Ayes – Dennis Templer, Steve Koch, Bruce Engelke, Jack Wallinga and Johanna Homan. Motion carried.

The Fire and Ambulance report was given by Assistant Fire Chief Tony Larsen. Everyone has new bunker gear. They will be doing door to door sales for bingo tickets on April 9th. Bingo will be April 12th at the Fire Station.

Police Report was given by Officer Webster. The Police Department received a new AED from O'Brien County Emergency Management. Discussion took place regarding property maintenance letters issued. Officer Webster shared her ideas for summer events. A motion was made by Koch seconded by Homan to approve the city's fiscal sponsorship for grants. Council reviewed two bids for a 2018 Police Interceptor AWD. Council discussed the ease of having the vehicle maintenance completed, Sheldon vs. Cherokee. A few questions were asked about the 5 year Capital Improvement plan. A motion was made by Koch seconded by Engelke to award the bid to Rasmussen Ford in Cherokee. Roll call: Ayes – Bruce Engelke, Jack Wallinga, Johanna Homan, Dennis Templer and Steve Koch. Motion carried.

Communications and topics for discussion

Dennis Templer stated that the board does not oversee the sign anymore. He stated they will not turn over all accounts for the electronic sign if the City accepts ownership of it, just the last 2 years. Dennis stated that he would like to give the funds back to the community. The board would repair all lights before turning it over to the city. Council discussed their concerns for not receiving all of the funds and the cost to the city if the sign would need to be replaced. A motion was made by Engelke seconded by Koch to decline ownership of the electronic sign and to see if the Library Board would be interested in taking it on. All were in favor. Motion carried.

A motion was made by Koch seconded by Wallinga to approve Jill Jurgensen, Elizabeth Peters, Johanna Homan and Rebecca Webster to continue as city representatives on the R.L. Johannsen Board. Their terms will be April 2018 thru December 2018.

A motion was made by Engelke seconded by Homan to approve Resolution 2018-10 Directing Sale & Authorizing the City to enter into a contract and convey real estate. Roll call: Ayes – Jack Wallinga, Johanna Homan, Dennis Templer, Steve Koch and Bruce Engelke. Motion carried.

A motion was made by Koch seconded by Wallinga to approve Resolution 2018-11 approving executed contract and special warranty deed. Roll call: Ayes – Johanna Homan, Dennis Templer, Steve Koch, Bruce Engelke and Jack Wallinga. Motion carried.

A motion was made by Homan seconded by Templer to approve Resolution 2018-12 passing and approving the City's Employee Handbook. Roll call: Ayes – Dennis Templer, Steve Koch, Bruce Engelke, Jack Wallinga and Johanna Homan. Motion carried.

A motion was made by Koch seconded by Homan to table Ordinance 2018-001 Snow Emergency Parking until the October 2018 meeting. . Roll call: Ayes – Steve Koch, Bruce Engelke, Jack Wallinga, Johanna Homan and Dennis Templer. Motion carried.

A motion was made by Engelke seconded by Koch to set the public hearing for the amendment of the current budget for May 7, 2018 at 7:00 p.m. All were in favor. Motion carried.

Standing Committee Reports:

Town Property – Mayor Gifford opened the two bids received for the pasture ground. Jason Peterson bid \$100 a year and Anne Hellmann bid \$150 a year. A motion was made by Wallinga seconded by Engelke to award the lease to Anne Hellmann for \$150 per year. Roll call: Ayes – Bruce Engelke, Jack Wallinga, Johanna Homan, Dennis Templer and Steve Koch. Motion carried.

Park – Tammy Sohn is the only one who applied for the Park Shelter Maintenance position. A motion was made by Homan seconded by Engelke to approve hiring her for \$65.00 per month. All were in favor. Motion carried.

Weeds and Debris – letters have gone out to some households. More to be done after the snow melts again.

Sanitary Landfill – HHM Trailer is here on April 26th from 2 to 4 p.m. at the City Shed. Clean-up day: April 28th – 8:00 am meet at City Shed, bring friends and family to help. All council and employees are asked to help. Sutherland Ruritan have been asked to help again.

A motion to adjourn was made by Engelke seconded by Wallinga. All were in favor. Motion carried.

_____ Mayor Kay Gifford

_____ Natosha Petitt City Clerk